

DECEMBER 29, 2015

CITY OF GUNNISON COUNCIL  
SPECIAL SESSION MEETING MINUTES

1:00 P.M.

The City Council Special Session meeting was called pursuant to Section 5.2 of the City of Gunnison Municipal Home Rule Charter, by a letter, dated December 17, 2015, from Mayor Richard Hagan to City Clerk Davidson.

Mayor Hagan called the Special Session meeting to order at 1:02 P.M., with Councilors Ferguson, Morrison, and Schwartz present along with City Attorney Fogo, City Clerk Davidson, and the press. Mayor Pro Tem Drexel participated in the meeting by speaker phone. A Council quorum was present.

**Discussion on Interim City Manager Selection.**

**Executive Session; Pursuant to C.R.S. §24-6-402(4)(f)(1) – Personnel Matters;**

**To discuss “personnel matters except if the employee who is the subject of the session has requested an open meeting, or if the personnel matter involves more than one employee, all of the employees have requested an open meeting.”**

The press left the room and Council went into Executive Session at 1:02 P.M.  
Council returned to the Special Session meeting at 2:55 P.M.

Mayor Hagan stated the time is now 2:55 P.M. and the Executive Session has been concluded. Participants in the Executive Session were myself Mayor Richard Hagan, City Councilors Stu Ferguson, Leia Morrison and Matt Schwartz, Councilor Robert Drexel by speaker phone, City Attorney Kathy Fogo, City Clerk Gail Davidson, and Mr. Mark Achen. For the record, if any person who participated in the Executive Session believes that any substantial discussion of any matters not included on the agenda for the Executive Session occurred during the Executive Session, or that any improper action occurred during the Executive Session in violation of the Open Meetings Law, I would ask that you state your concerns for the record. No concerns were voiced.

**Possible Action on Appointment of Interim City Manager.** Discussion on the possible appointment of Mark Achen to the position of Interim City Manager ensued. Discussion items included: hiring Mr. Achen as a contract employee; utilizing a pro-rated monthly compensation rate based on the City Manager compensation adopted in the 2016 Budget; benefits to include a housing allowance; retirement at the same level as the present City Manager; and Mr. Achen's absence from the City for two weeks due to a prior commitment.

Councilor Ferguson moved and Councilor Morrison seconded the motion to direct the Mayor to negotiate employment terms with Mark Achen and to report the results of those negotiations back to Council for his possible appointment as Interim City Manager.

Roll call vote, yes: Ferguson, Hagan, Morrison, Schwartz. Motion carried.

Roll call vote, no: None.

Councilor Drexel did not vote due to his physical absence from the meeting.


**Discussion and Possible Action on New City Manager Selection Process.** Mayor Hagan stated there are several selection process options to hire a new City Manager. Council could appoint the candidate, the selection process could be handled in-house or a recruiting firm could be hired to assist in the process. Council discussion ensued. Councilor Ferguson stated that utilizing a consulting firm would help ensure an open community process. Councilor Morrison stated it would help gain trust from the public.

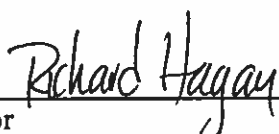
Councilor Morrison moved and Councilor Ferguson seconded the motion to direct Staff to develop a Request for Proposal for the City Manager recruitment services.

Roll call vote, yes: Hagan, Morrison, Schwartz, Ferguson. Motion carried.

Roll call vote, no: None.

The Special Session meeting was adjourned at 3:03 P.M.

  
City Clerk

  
Mayor